

XIV. Depoali Music Department **Excused Absence & Alternate Assignment Request Form**

1. This form must be completely filled out, including parent/guardian signature.
2. This form is NOT the alternate assignment. See below for more information.
3. This form must be given to the teacher ***NO LATER than 2 weeks prior to a concert*** or 1 week prior to a required after school music event (except as noted in #3).
4. For extreme emergencies this form may be turned in no later than one week after the student returns to school.
5. Alternate assignments are due by the date of the concert. In cases of emergency, the teacher will assign an appropriate due date occurring within the same academic quarter as the missed concert.

Student Name _____ Today's Date _____

Group: ___Band ___Choir ___Orchestra

Class Period: ___1st ___2nd ___3rd ___4th ___5thA ___5thB ___6thA ___6thB ___7th

Date of Performance/Rehearsal to be missed _____

Reason for Request – Be specific, use the back if necessary.

Date you first learned of this conflict (remember you were given the concert/rehearsal schedule in August)

Student Signature _____

Parent/Guardian Signature _____

Below are a few samples of possible alternate assignments. The teacher will choose the assignment.

- Research Paper – Minimum 2 paged typed (double spaced, no larger than 12 font) or 4 pages handwritten on a musical topic approved by the teacher. Your sources must be from the library. Wikipedia is not consider a source.
- Music Event Attendance – Musical event must be pre-approved by the teacher. Write a summary/review (same specifications as Research Paper above).
- Essay – Write an essay comparing putting on a music performance to be part of a sports team and how each member's attendance, effort, behavior, and attitude would affect the entire group in both cases. Minimum 2 pages typed (double spaced, no larger than 12 font) or 4 pages handwritten.

Teacher's use only: Teacher Signature: _____

Date received: _____ Approved _____ Denied – reason _____

Alternate Assignment given: _____