## **Depoali Music Department**

## **Excused Absence & Alternate Assignment Request**

Student Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Today’s Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Performance/Rehearsal to be missed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Group:** \_\_\_Band \_\_\_Choir \_\_\_Orchestra **Class Period:** \_\_1st \_\_2nd \_\_3rd  \_\_4th \_\_5thA \_\_5thB \_\_6thA \_\_6thB \_\_7th

Reason for Request – Be Specific.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Date you first learned of this conflict \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. This form must be completely filled out, including parent/guardian signature.
2. This form must be given to the Director NO LATER than 2 weeks prior to a concert or 1 week prior to a required after school music event (except as noted in #3).
3. For extreme emergencies this form may be turned in no later than one week after the student returns to school.
4. Alternate assignments are due by the end of the grading period in which the missed concert/music event took place.

Student Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The teacher will choose an appropriate assignment from the list below. Additional assignments may be implemented by the teacher.

TIER 1 • Music Department Service Hours – Minimum of 2 hours helping teacher after school and/or during lunch.

 • Research Paper – Minimum 1 paged typed (double spaced, no larger than 12 font) or 2 pages handwritten on a musical topic approved by the teacher.

TIER 2 • Music Event Attendance – Musical event must be pre-approved by the teacher. Write a summary/review (same specifications as Research Paper above).

 • Essay – Write an essay comparing putting on a music performance to be part of a sports team and how each member’s attendance, effort, behavior, and attitude

 would affect the entire group in both cases. Minimum 2 pages typed (double spaced, no larger than 12 font) or 4 pages handwritten.

TIER 3 • Presentation to the class – 10 minute presentation to the class on a topic pre-approved by the teacher.

TIER 4 • There is no assignment available at this level. Perhaps music classes are not a good fit for this student. The teacher will contact the student’s counselor and

 recommend him/her for removal from the class for the next year.

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Director’s use only:

Date received: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Approved or Denied: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approved: \_\_\_\_\_Yes \_\_\_\_\_No

Alternate Assignment given:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Reason for denial (if applicable):

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Teacher Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_